



CMS field	Default template statements	College advice
Tutorial registration	ANU utilises MyTimetable to enable students to view the timetable for their enrolled courses, browse, then self-allocate to small teaching activities / tutorials so they can better plan their time. Find out more on the Timetable webpage .	Update class summary with this statement, if applicable.
Recommended resources	Whether you are on campus or studying online, there are a variety of online platforms you will use to participate in your study program. These could include videos for lectures and other instruction, two-way video conferencing for interactive learning, email and other messaging tools for communication, interactive web apps for formative and collaborative activities, print and/or photo/scan for handwritten work and drawings, and home-based assessment. ANU outlines recommended student system requirements to ensure you are able to participate fully in your learning. Other information is also available about the various Learning Platforms you may use.	Update class summary with this statement, if applicable.
Online submission	You will be required to electronically sign a declaration as part of the submission of your assignment. Please keep a copy of the assignment for your records. Unless an exemption has been approved by the Associate Dean (Education) submission must be through Turnitin.	If an exemption from the use of Turnitin is required, email ade.cos@anu.edu.au before finalising class summary.
Hardcopy submission	For some forms of assessment (handwritten assignments, art works, laboratory notes, etc.) hard copy submission is appropriate when approved by the Associate Dean (Education). Hard copy submissions must utilise the Assignment Cover Sheet. Please keep a copy of tasks completed for your records.	If hardcopy submission is required, email ade.cos@anu.edu.au for approval before finalising class summary.
Late submission	<p>Individual assessment tasks may or may not allow for late submission. Policy regarding late submission is detailed below:</p> <ul style="list-style-type: none"> • Late submission not permitted. If submission of assessment tasks without an extension after the due date is not permitted, a mark of 0 will be awarded. • Late submission permitted. Late submission of assessment tasks without an extension are penalised at the rate of 5% of the possible marks available per working day or part thereof. Late submission of assessment tasks is not accepted after 10 working days after the due date, or on or after the date specified in the course outline for the return of the assessment item. Late submission is not accepted for take-home examinations. 	Please indicate in this field which statement applies to which assessment task. Alternatively or additional, please include this information in the details box for each assessment task.
Staff feedback to students	<p>Students will be given feedback in the following forms in this course:</p> <ul style="list-style-type: none"> • written comments • verbal comments • feedback to whole class, groups, individuals, focus group etc 	Please edit (add or remove) statements as required.